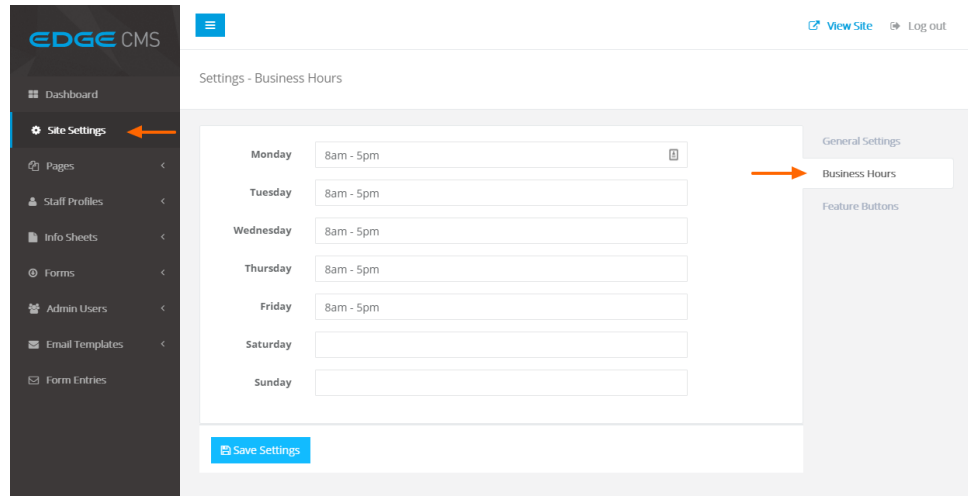


Business Hours

Update your Business Hours on your website. Business hours appear in the website **footer** and **Hours** page.

STEP 1 - Access

Select **Site Settings** in the left hand navigation and **Business Hours** in the right hand sub menu.



STEP 2 - Set Business Hours

Update **any** or **all** days in the **Business Hours** to display on your website.

Blank Days

Individual days without text will **not** be displayed on your website

STEP 3 - Save Settings

Ensure you press the **Save Settings** button at the bottom of the screen after any change to ensure the changes are saved to the system.



Dashboard

Site Settings

Pages <

Staff Profiles <

Info Sheets <

Forms <

Admin Users <

Email Templates <

Form Entries

Settings - Business Hours

Monday 8am - 5pm

Tuesday 8am - 5pm

Wednesday 8am - 5pm

Thursday 8am - 5pm

Friday 8am - 5pm

Saturday

Sunday

Save Settings

